# DRAFT MINUTES

Sebastopol Library Advisory Board Meeting

June 11, 2025, 4:30 p.m.

Location: Sebastopol Regional Library, 7140 Bodega Avenue, Sebastopol, CA 95472

Attendees: Kee Nethery, Mary Shiff, Una Hall, Isabella Ruder-Silber, Jack Beiswenger, Mary Meihaus, Heidi Chretien, Stephanie Elliott, Tong Lai Ginn, Fred Engbarth, Sue Fujita, Helena Whistler, Stephen Zollman, Barbara Maes, Deb Hoadley

Absent: Ruth Meyers-Miyashita

1. Call to order – 4?31 p.m.
2. Introductions – everyone introduced themselves including the new LAB members; learned that Jack Beiswenger is graduating this year and will no longer be one of our youth members.
3. Consent Agenda – Isabella Ruder-Silber moved to approve; Kee Nethery seconded; all in favor
4. Approval of May 7, 2025 minutes – couple of corrections; Kee moved to approve; Helena Whistler seconded; all in favor.
5. Announcements / Public Comments – none
6. Tri-fold Brochure – discussion on how this will be used; reviewed feedback from Ray Holley, SCL Communications Manager; discussion about printing and the cost to do this.
   1. Discussion about printing and the cost to do this. - Motion to approve $250 from LAB fund for printing by Mary Shiff, Tong Lai Ginn seconded; all in favor.
7. Open House Planning:
   1. Date: Wednesday, July 30, 4:00 p.m. – 6:00 p.m.
   2. Lead person: Stephanie Elliott; Tong Lai Ginn will work on food
   3. Estimated attendance: 75-100
   4. Purpose:
      1. Gather feedback from the community
      2. Introduce LAB members
      3. Introduce new Branch Manager, Deb Hoadley
      4. Library staff talk about summer reading and programs
      5. Craft Table for kids
   5. Cost: $250.00 for food and supplies. Stephanie motioned to approve $250.00 expenditure from LAB fund; Kee Nethery seconded; all in favor
   6. Make a presentation after at a future Commissioner’s Meeting
   7. Planning Committee Tasks
      1. Flyer
      2. Advertising
      3. Brochure
      4. Room/Space
      5. Food (finalize)
      6. Coordinate speakers
8. Reports:
   1. Commissioner’s Report  
      • LAB as part of JPA; looking at survey that was done
   2. Budget Cycle  
      • 2–3-year projections are concerning (infrastructure/buildings)  
      • Library Ad Hoc ending  
      • Packet release: tonight  
      • Anchor tenant: Library  
      • Next meeting: Tuesday, June 17 at 6:00 PM
   3. Library Administration  
      • SRP Level Up  
      • June 19 Holiday  
      • Pride  
      • Disability Pride Month – July; Carrie King, Sebastopol Library Associate, will be presenting at Commissioner’s meeting on Disability Action Committee items  
      • July 4 Holiday  
      • Healdsburg opening soon  
      • Petaluma opening end of July  
      • West County – Guerneville  
       - FLoS  
       - School visits  
       - Pride Parade
   4. Youth Report

• Jack is going to college (Business/Finance)

* 1. Friends of the Library

• Quilt Raffle – Persian Pickle

* Will be selling at Farmer’s Market - Dates: July 27, August 24, September 7  
   - Last year (2009): Over 1,000 entries

• Book Sale  
 - Average Revenue: $3,200  
 - Bins in back to be picked up by St. Vincent’s ($100 per pickup)  
 - New Book Corner

1. Next Agenda Items
   1. Reflections from Open House
   2. Commissioner’s Meeting
2. Meeting adjourned at 5:54 p.m. Kee Nethery motioned to adjourn; Helena Whistler seconded; all in favor

Next Meeting: August 13, 2025 at 4:30 p.m.