

**Petaluma Regional Library Advisory Board
Sonoma County Library
AGENDA**

Wednesday, July 23, 2025 at 4:00 p.m.

At the Petaluma Community Center, Activity Room
320 N. McDowell Blvd., Petaluma, CA 94954



PUBLIC ACCESS

All members of the public who wish to observe or participate in this Library Advisory Board Meeting attend in person. Public comment may be submitted in writing prior to the meeting or orally during the meeting.

- *Orally, Live* – Oral comments may be given in person. You will be prompted when it is time for public comment, at which time those who are interested in making a public comment will be given the opportunity.
 - When the Chair of the Library Advisory Board calls for public comments for the agenda item you wish to comment on, please raise your hand and wait for the Chair to acknowledge you.
 - Public comments are limited to three minutes apiece.
- *Electronic Writing* – Written comments may be submitted via email to petaluma@sonomalibrary.org. Written comments will be read aloud by the clerk and added to the record. Put the Agenda item Number, if known, in the subject line of the email. Email comments must be received at least 20 minutes prior to the start of the meeting.

1. CONVENING

2. APPROVAL OF THE MINUTES OF THE MEETING OF April 23, 2025

3. PUBLIC COMMENTS

An opportunity for members of the public to address the Library Advisor Board; times are limited to 3 minutes and may be changed at the Library Advisory Board's discretion.

4. DISCUSSION ITEMS

- 4.1 Report from Cromwell and Hopkins Trust sub-committee (Tim)
- 4.2 Update on SCL policy of donation acknowledgements (Craig Palmer, Fund Development Manager)
- 4.3 Review of the annual LAB calendar (Robin)
- 4.4 Proposed outreach events for 2025-2026 (Robin)
- 4.5 Frequency of LAB meetings (Robin)
- 4.6 LAB Youth member recruitment (Diana)

5. ACTION ITEMS

- 5.1 Approval of the LAB's presentation to the Library Commission at the September Library Commission meeting
- 5.2 LAB Chair and Vice Chair elections

6. REPORTS AND UPDATES

Reports and updates on library governance, management programs, services and support group activities as well as relevant City council activities. All items are for discussion only.

- 6.1 Library Commissioner's Report
- 6.2 Library Director's Report
- 6.3 Branch Manager's Report
- 6.4 Friends of the Petaluma Library Report
- 6.5 City Council Liaison Report
- 6.6 LAB Chair Report

7. CROMWELL TRUST and HOPKINS TRUST

Review of quarterly reports on special funds designated for the Petaluma Regional Library.

8. ADVISORY BOARD INFORMATION ITEMS AND QUESTIONS

An opportunity for Members to present brief factual information, respond to public comments, place items on the next agenda, or to request information from the Library Commission, Library Director, or Branch Manager.

9. ADJOURNMENT Next meeting: Wednesday, October 22, 2025 at 4:00 pm at the Petaluma Library community room.