

**AGENDA**  
**Rohnert Park – Cotati Regional Library LAB**  
**April 15, 2025 @ 5:00pm**  
**Held at the Rohnert Park – Cotati Regional Library**

Any person may access and comment during the meeting by doing the following:

**PUBLIC COMMENT**

Public comment may be submitted in writing prior to the meeting or orally during the meeting.

- *Electronic Writing* – Written comments may be submitted via email to [jryder@sonomalibrary.org](mailto:jryder@sonomalibrary.org). Written comments will be provided to LAB and added to the record. Put the agenda item number, if known, in the subject line of the email. Email comments must be received at least 20 minutes prior to the start of the meeting.
- *U.S. Mail* – Written comments may be submitted via U.S. mail to ATTN: LAB Comments, 6250 Lynne Condé Drive, Rohnert Park, CA 94928. It is advised you consider normal delays in mail delivery when sending your written comment via U.S. mail.
- *Orally, Live* – Oral comments may be given during the meeting.
- *Orally, Via Zoom* – Oral comments may be given during the meeting through Zoom by joining via computer. Members of the public wishing to provide live public comment in this manner must call **1-707-584-9121 x0910**, so they can be provided with the Meeting ID and participation instructions.

To access the meeting using this option, either one of the following may be utilized:

1. Via telephone: call (669) 900-6833 and use the Meeting ID 833 7142 2031; or
  2. Via internet: utilize the link <https://us06web.zoom.us/j/83371422031> and use the Meeting ID 833 7142 2031.
- When the Chair of the LAB calls for public comments for the agenda item you wish to comment on, please raise your hand and wait for the Chair to acknowledge you. Once the Chair has acknowledged you, you may give your comment. Individual speakers will usually be invited to speak for up to three minutes, depending on the number of requests received. The exact time allotted to each speaker will be announced by the Chair at the beginning of each public comments session. Speakers will be prioritized on a first-come-first-served basis. Members of the public may also provide written comments, which will be provided to the LAB. Failure to comply with this and other instructions may result in removal from the meeting without the ability to rejoin.
  - For questions and accommodations, please contact the library at [jryder@sonomalibrary.org](mailto:jryder@sonomalibrary.org)

## **VOTING BOARD MEMBERS – TERM ENDS JUNE 30 YEAR LISTED**

Loreen Atallah –Chair (2025)	Lisa Neuson (2026)
Glenn Brassington, Jr. – Youth Member (2025)	Vacant
Paulina Brassington (2026)	Vacant
Gabriela Dewald – Youth Member (2025)	

## **EX-OFFICIO MEMBERS**

Barbara Mackenzie (RP Library Commissioner)	Susan Adams (Rohnert Park City Council Liaison)
Tina Poles (Cotati Library Commissioner)	Jennifer Ryder (RP-C Branch Manager)
Jake Mackenzie (FOL President)	Barbara Maes (SCL District Manager)
John Savage (Cotati City Council Liaison)	

### **1. CONVENING & INTRODUCTIONS**

### **2. APPROVAL OF THE MINUTES OF THE PRIOR MEETING**

#### **2.1 APPROVAL OF FEBRUARY MEETING MINUTES**

### **3. REPORTS & UPDATES**

#### **3.1 LIBRARY COMMISSIONER’S REPORT**

#### **3.2 LIBRARY DIRECTOR’S REPORT**

#### **3.3 BRANCH MANAGER’S REPORT**

##### **3.3.1 Jason Duran – Report about Digital Literacy Grant**

#### **3.4 YOUTH MEMBER’S REPORT**

#### **3.5 FRIENDS OF THE ROHNERT PARK – COTATI REGIONAL LIBRARY REPORT**

#### **3.6 CITY COUNCIL LIAISONS’ REPORTS**

#### **3.7 LAB CHAIR REPORT**

### **4. PUBLIC COMMENTS**

### **5. OLD BUSINESS**

#### **5.1 Recruiting for LAB Vacancies**

#### **5.2 Using LAB funds to purchase giveaways or for a reception/gathering**

#### **5.3 LAB elections**

#### **5.4 Officially approve Bylaws change, not captured in last minutes**

#### **5.5 LAB Calendar review**

### **6. NEW BUSINESS**

#### **6.1 Attending the Farmer’s Market on 2<sup>nd</sup> Friday of each month**

- **Dates: June 13, July 11, August 8**
- **Determine if LAB will participate this year.**

#### **6.2 Purchase giveaways for Farmer’s Market tabling?**

#### **6.3 Renewing existing LAB memberships**

## **7. ADJOURNMENT**

**Upcoming 2025 LAB Meetings: June 17, August 19, October 21, December 16**