



MINUTES

GUERNEVILLE LIBRARY ADVISORY BOARD (LAB) meeting

Wednesday, November 13, 2024, 6-7 pm
Guerneville Regional Library
14107 Armstrong Woods Road, Guerneville, CA 95446

1. CONVENING & INTRODUCTIONS

Present: Gail Culverwell, Franceen Levy, Aristotle Salerno, Deborah Zant, Solon Teal, Eve Goldberg, Sarah Laggos, Barbara Maes, Melanie McCallum, Terry Gwiazdowski
Members of the Public present: none

2. **PUBLIC COMMENTS** No members of the public present/No public comments.

3. APPROVAL OF THE MINUTES OF THE PRIOR MEETING

4. REPORTS & UPDATES

4.a Library Director's Report: Temporary library sites up and running while Petaluma and Healdsburg Libraries are renovated. Windsor will soon close for renovation. New self-checkout machines installed at all locations, except for Forestville and Occidental. Forestville will get one soon. SCL launched a new catalog. Regarding Measure W, ballots are still being counted.

4.b Library Commissioners' Report(s): Roseland is getting a new library. Construction will begin in the fall of 2025. New Library Commissioner for Cotati. Commission will soon review the Joint Powers Agreement (JPA).

4.c. Branch Manager's Report: Approximately 900 visitors on Election Day, Nov 5, at Guerneville Library. Guerneville Library hosted 25 events/activities in October. New library program in November: Read to a Dog for beginning readers to practice reading. West County Community Services has a West County Empowerment Support Team (W.E.S.T.) that is meeting weekly in Guerneville Library's meeting room. Teen Services Librarian Stuart Wilkinson represented the library profession at Guerneville School's Career Day.

4.d. River Friends Report: Summer Book & Bake Sale raised \$2K and involved 150+ volunteer hours. Halloween event – approximately 400 attendees. Upcoming Winter Wreath, Book & Bake Sale mid-December. Friends will decorate Guerneville Library with poinsettias in December. Friends need to fill multiple positions.

4.e. Library Commissioner & LAB Chair Update regarding Crosswalk Safety: LAB Chair and Library Commissioner followed Branch Manager's advice given at September LAB meeting and

contacted Lynda Hopkins Office to suggest improvements to crosswalk in front of Guerneville Library. Lynda Hopkins Office was responsive to their emails and reported the crosswalk will be improved. No timeline given.

5. DISCUSSION ITEMS

5.a. LAB Plans & Goals

LAB members discussed the possibility of creating a community survey to find out what community members want at FOG Library locations. If the LAB follows through with the creation of a community survey, it must be submitted to SCL for review prior to sharing it with the community. LAB members to consider attending events to promote the library and garner feedback.

5.b. Bylaws

Bylaw Taskforce was established: Aristotle, Gail, Solon and Terry. Taskforce will finalize a draft of the Bylaws for the LAB to vote on at the January meeting.

5.c. Generators

Library Commissioners stated: If the LAB chooses to make this a goal, the LAB could research ways to secure a generator for Forestville, Guerneville and Occidental Libraries.

6. ACTION ITEMS

-LAB Chair will send Bylaws draft via email to LAB members

-LAB Chair will send email sent to Lynda Hopkins Office regarding the crosswalk to Terry Gwiazdowski

-Branch Manager will update the library calendar to reflect the change to the January LAB meeting date (from Jan 8 to Jan 15). Date was changed because there is a Library Commission meeting on Jan 8 that presents a calendar conflict.

7. MEMBER ANNOUNCEMENTS None.

8. AGENDA ITEMS FOR NEXT MEETING

-Action Item – Vote on Bylaws

-Action Item – Vote for new Chair. Vote for new Vice Chair.

9. ADJOURNMENT

Next meeting: TBD