

**DRAFT MINUTES**  
Sonoma County Library  
**GUERNEVILLE REGIONAL LIBRARY ADVISORY BOARD**  
WEDNESDAY, JANUARY 10, 2024

Present: Gail Culverwell, Solon Teal, Deborah Zant, Library Division Manager Barbara Maes, Branch Manager Melanie McCallum, River Friends President Terry Gwiazdowski

Members of the public present: Rod Barth, David Olick

1. Introductions. Solon Teal and Deborah Zant welcomed as new members of the LAB.
2. PUBLIC COMMENTS: Rod Barth expressed interest in rejoining the LAB. David Olick expressed interest in joining the LAB.
3. APPROVAL OF THE MINUTES OF THE PRIOR MEETING: No recent minutes to approve due to a 4-year LAB meeting hiatus.
4. REPORTS & UPDATES
  - 4.a. LIBRARY DIRECTOR'S REPORT: Shared examples of what other LABs are doing, including volunteering at outreach events, and scheduling agenda topics several months in advance. Reminder that every LAB gets \$500 per year. Planned interior updates at Healdsburg and Petaluma Libraries. Winter Reading Challenge ends January 12. Mock Caldecott Contest runs through January 15—read nominated books and vote for favorites via Beanstack.
  - 4.b. LIBRARY COMMISSIONER'S REPORT: Written report by Eve Goldberg provided via email.

“The Commission continues to support Director Thibault and her staff in making our library more inclusive, reaching out to historically under-served communities, promoting programs and collection that express the diversity of our county and nation, and updating our technology. We recently approved funding for a matching grant which will improve several of our facilities, including making the History & Genealogy Library in downtown Santa Rosa more accessible.”
  - 4.c. BRANCH MANAGER'S REPORT: Recent and upcoming programs—First Chapter Book Club, Banned Book Club for Teens, Noir Book Club, Dungeons & Dragons League, Game Club, music programs and performances, LGBTQ+ History Talk. Usage statistics for the BiblioBox. (Feb 2023 – 24 checkouts per month compared to average of Aug-Nov 2023 – 150 checkouts per month)
  - 4.d. FRIENDS OF THE GUERNEVILLE LIBRARY REPORT: 200+ at Halloween Open House. Giveback Tuesday at Cattle Company Bar raised more than \$1,000.
5. DISCUSSION ITEMS
  - 5.1 BYLAWS: Discussed need to update the LAB's Bylaws. Chair Gail Culverwell reported the Bylaws had been updated and approved at the last meeting in 2019 before the 4-year meeting hiatus.
  - 5.2 MEMBERSHIP: Discussed ways to recruit a Youth LAB member.
  - 5.3 MEETING TIME: No change to meeting time because a quorum is needed to vote on a new meeting time.
6. ACTION ITEMS: Chair Gail Culverwell will provide an updated version of the Bylaws to the Branch Manager and Division Manager—a version created before the 4-year LAB meeting hiatus.
7. MEMBER ANNOUNCEMENTS: None.
8. ADJOURNMENT: Adjourned at 8:33 pm. Next meeting: Wednesday, March 13 at 7pm.