

**AGENDA**  
Sonoma County Library  
Cloverdale Library Advisory Board  
Cloverdale Regional Library Forum Room  
401 N. Cloverdale Blvd, Cloverdale CA 95425  
Tuesday, August 20, 2024  
6:00 PM  
Regular Meeting

**LAB Members & Year Term Ends**

Chair - Joel Smith (2027)

Vice Chair - Susan Clark (2027)

Diane Bartleson (2025)

Alfonso Gaitan (2027)

Candi Delgado (2027)

Kate Tsunoda (2027)

Youth Member – *Vacant*

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Cloverdale City Council Liaison – Todd Lands

Friends of the Library Liaison – Susan Clark

Cloverdale Library Commissioner – Brooke Greene

Cloverdale Branch Manager – Nicole Bird

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The LAB meets from 6-7 pm the 3<sup>rd</sup> Tuesday of the following months: February, May, August, and November

**PUBLIC COMMENT**

Public comment may be submitted in writing prior to the meeting or orally during the meeting.

- *Orally, Live* – Oral comments may be given in person. You will be prompted when it is time for public comment, at which time those who are interested in making a public comment will be given the opportunity.
  - When the Chair of the Library Advisory Board calls for public comments for the agenda item you wish to comment on, please raise your hand and wait for the Chair to acknowledge you.
  - Please take all precautions to minimize meeting interruption. Public comments are limited to three minutes apiece. Failure to comply with this and other instructions may result in removal from the meeting without the ability to rejoin.
- *Electronic Writing* – Written comments may be submitted via email to [cloverdale@sonomalibrary.org](mailto:cloverdale@sonomalibrary.org) . Contact information is available in event details below. Written comments will be read aloud by the clerk and added to the record. Put the Agenda item Number, if known, in the subject line of the email. Email comments must be received at least 20 minutes prior to the start of the meeting.

**1. CALL TO ORDER**

**2. APPROVAL OF MINUTES OF**

**3. PUBLIC APPEARANCES**

*An opportunity for members of the public to address the Library Advisory Board; times are limited to 3 minutes and may be changed at the Library Advisory Board's discretion.*

3.1

#### **4. SPECIAL ANNOUNCEMENTS & INTRODUCTIONS**

#### **5. ACTION ITEMS**

#### **6. DISCUSSION ITEMS**

6.1 Cloverdale Library Advisory Board Mission Statement (see last page for text)

6.2 Discuss proposed changes to the Bylaws. Changes to be voted on at the next meeting.

6.3 LAB Chairs Quarterly Meetings (purpose, questions, revised LAB Handbook)

#### **7. REPORTS**

*Reports and updates on library governance, management, programs, services and support group activities as well as City Council matters. All items are for discussion only.*

7.1. Library Director or Designee Report

7.2. Branch Manager Report

7.3. Library Commissioner Report

7.4. Youth Member Report

7.5. City Council Liaison Report

7.6. Friends of the Library Report

#### **8. ADVISORY BOARD INFORMATION ITEMS**

*An opportunity for Members to present brief, factual information about their library, respond to public comments, place items on the next agenda, or request information from the Library Commissioners, Director or Branch Managers.*

#### **9. FOLLOW-UP & NEXT STEPS**

*A review of follow-up responsibilities for members and staff.*

#### **10. ADJOURNMENT—Next meeting: Tuesday, November 19, 2024, 6:00-7:00 pm**

## Mission Statements

### **Draft Cloverdale LAB Mission - V1 (drafted by Kate Tsunoda)**

Our mission is to make recommendations to the library administration so that it may bring information, ideas, and people together to build a stronger Cloverdale. We do this by 1) representing the views of the Cloverdale community to the Cloverdale Library and Sonoma County library system --- in order to provide the administrators with feedback on operations, policies, and new initiatives and 2) communicating news and information about the Cloverdale library and the Sonoma County library system to the Cloverdale community in order to spread awareness, enhance engagement, and grow support.

#### **Library Mission:**

Our mission is to bring information, ideas, and people together to build a stronger community.

#### **Friends of the Library Mission Statement:**

The purpose of the Friends of the Library shall be to maintain an association of persons interested in books and libraries; to focus on public attention on library services, needs, and facilities, and to support the library through membership dues, sales and by soliciting gifts of endowments and bequests and other donations.