

## DRAFT MEETING MINUTES

Sebastopol Library Advisory Board

March 29, 2023, 4:30 p.m.

Location: Sebastopol Library 7140 Bodega Avenue, Sebastopol 95472 and Zoom

Attendees: Kee Nethery, Walt Frazer, Dena Bliss, Mary Shiff, Una Hall, Jack Beiswenger, Isabella Ruder-Zilber, Fred Engbarth (Commissioner), Stephen Zollman (City Liaison), Sue Fujita (Friends of Sebastopol Library), Barbara Maes (Library Administration), Mathew Rose (Branch Manager)

1. Called to Order at 4:30 pm
2. Introductions were made: Tong Ginn was introduced.
3. Agenda was approved.
4. Minutes from February, 2023, were approved.
5. Announcements: Sebastopol Walks is active and Councilmember Zollman encouraged anyone interested to attend. More information is on the City of Sebastopol website.
6. Public Comment on non-agendized items. Public comment is limited to three (3) minutes per topic, unless otherwise noted: None.
7. Discussion Items:
  - a. Library Advisory Board Budget subcommittee
    - i. The Library Advisory Board moved to allocate \$500 of the LAB budget to support Library outreach efforts at the Apple Blossom Festival. The motion passed. Recommend that next year, support Pi Day (March 14).
  - b. Security Cameras at the Sebastopol Library
    - i. Discussion of security cameras: Comments on the role of the tenants putting security cameras to monitor the landlord's area of responsibility. Questions on the process and involvement with the City Staff and City Council. Questions whether library was aware of the City Ordinance. Mr. Rose shared that the City and Library communicated on the topic, but was not sure of the specifics, but that, yes, the Library and City are aware that each has processes. Mathew shared as a private citizen that he talked with the lawyer who was the architect of the City Ordinance language and the City Clerk about surveillance. Discussions of surveillance as a tool to mitigate serious situations. Question of whether the burning of 1

piece of paper (BLM flag) be considered such a serious situation that \$X is being spent to prevent another paper sign to be destroyed. How much is \$X and what is the cost/benefit analysis? The February meeting asked LAB members to seek input from community for discussion. LAB members did not have community feedback to report. Request for community input recommended for discussion at the next meeting.

c. Library Interior Posting

- i. Review of previous discussions on the topic. Agenda item at the Commission fizzled. No need for further discussion from LAB at this time.

d. Patron Comments

- i. Discussion of comments from Florida. Compliments on Book Art display called out and emphasized. Question about whether if the copy machine can scan to PDF includes OCR.

8. Reports:

- a. Commissioner's Report: [notes incomplete – minutes for this section missing]
- b. Admin Report: The budget workshop is coming up. For public services, 1 department of many, the largest budget item is staff. For public services, there is very little money left over for other things, but that money is used well on conferences, language interpretation. The budget is mostly people, ideas and services, and programs. Report for the budget workshop includes information on the Here and Queer programs, murals for Guerneville, and public art. Also included is a patron comment from a Sebastopol patron, and images of the Guerneville refresh. Discussion of translation apps: Say Hi or Language Line, as well as a phone handset for two to ease in translation back and forths.
- c. City Liaison Report: The City Council unanimously signed off on a letter of support recommending 2 new staff for Sebastopol Library with the intent to inform the Library Commission of community needs. City facing 1.5-2 million budget shortfall, likely caused by slowed sales tax income, expiration of one-time funds, recession, and slowing real estate market. City is contemplating June 2024 measure for revenue enhancement of some sort. Sees the library as a core place to educate the public on ballot measures. Questions about habitat for humanity project and worker

housing timeframes were asked. Amount of money the City receives for the cell tower was asked. Councilmember will follow-up.

- d. Youth Report: Mr. Beiswenger reviewed survey questions he plans to distribute at Analy High School and sought letter of support from the library to help in the process of getting school administration permission for distributing the survey.
  - e. Sebastopol Regional Library Report: see attached. Added update on Paint out Hate project.
  - f. Friends of the Library Report: Board members and a new treasurer are being sought. Next book sale is May 17-20 and will have on offer tons of children's books.
  - g. LANTERN Report: struck from future agendas. Copy and paste error from previous agendas.
9. Agenda Items for Next Meeting: May 31, 2023, 4:30 pm at Sebastopol Library, 7140 Bodega Avenue, Sebastopol, CA 95472 and zoom.
- a. Security Cameras
  - b. Survey results from Analy High School
10. Additional Public Comment: None
11. Adjourn: 5:45 pm