Agenda — Sonoma County Library — Healdsburg Library Advisory Board
Wednesday, March 13, 2024, 5:00 PM

ACCESS AND PUBLIC COMMENT

Any person may access and comment during the meeting by doing the following:

Public comment may be submitted in writing prior to the meeting or orally during the meeting.

- *Electronic Writing* – Written comments may be submitted via email to jhaupt@sonomalibrary.org. Written comments will be provided to Commissioners and added to the record. Put the agenda item number, if known, in the subject line of the email. Email comments must be received at least one (1) hour prior to the start of the meeting.
- *U.S. Mail* – Written comments may be submitted via U.S. mail to Healdsburg Library, ATTN: LAB Comments, 139 Piper Street, Healdsburg, CA 95448. It is advised you consider normal delays in mail delivery when sending your written comment via U.S. mail.
- *Orally, Live* – Oral comments may be given during the meeting.
- *Orally, Via Zoom* – Oral comments may be given during the meeting through the computer. Members of the public wishing to provide live public comment in this manner must call 1-707-308-3224, so that they can be provided with the Zoom meeting information and participation instructions.
  To access the meeting using this option, either one of the following may be utilized:
  1. Via telephone: call (669) 900-6833 and use the Meeting ID; or
  2. Via internet: utilize the link https://us06web.zoom.us/j/87874271153

  Zoom Meeting ID: 878 7427 1153

- When the Chair of the LAB calls for public comments for the agenda item you wish to comment on, please raise your hand and wait for the Chair to acknowledge you. Once the Chair has acknowledged you, you may give your comment. Individual speakers will usually be invited to speak for up to three minutes, depending on the number of requests received. The exact time allotted to each speaker will be announced by the Chair at the beginning of each public comments session. Speakers will be prioritized on a first-come-first-served basis. Members of the public may also provide written comments, which will be provided to the LAB. Failure to comply with this and other instructions may result in removal from the meeting without the ability to rejoin.

- For questions and accommodations, please contact the library at jhaupt@sonomalibrary.org

AGENDA

1. Call to Order & Introductions (5:00–5:05)

2. Approval of Minutes of the Previous Meeting (5:05)

3. Public Appearances (5:05–5:10)
> *An opportunity for members of the public to address the Library Advisory Board (LAB); times are limited at the Chair's discretion.*

4. Discussion Items
> **4.1 Teleconferencing Accommodations Followup (5:10)**
> **4.2 Library Refresh Update: Timeline/Scope (5:10–5:15)**
> **4.3 Library Refresh Update: Public Services during Closure (5:15–5:20)**
> **4.4 Overnight Camping on Library Premises (5:20–5:30)**
> **4.4 Regular LAB Meeting Time (5:30)**

5. Reports
> *Reports and updates on library governance, management, programs, services and support group activities as well as relevant City Council activities. All items are for discussion only.*
>> **5.1 Library Director's Report (5:30–5:35)**
>> **5.2 Commissioner's Report (5:35–5:40)**
>> **5.3 Branch Manager's Report (5:40–5:45)**
>> **5.4 Friends' Reports (5:45–5:50)**
>> **5.5 City Council Liaison Report (5:50–5:55)**

6. Other items (5:55–6:00)
> *An opportunity for Members to present brief factual information, respond to public comments, place items on the next agenda, or request information from the Library Commissioner, Director or Branch Manager.*

7. Adjournment (6:00)

Upcoming Meetings
> *The meetings of the Healdsburg LAB for 2024 will be held: March 13, June 12, September 11, and December 11. All Meetings take place on the Second Wednesday and begin at 5:30 PM.*