

**Petaluma Regional Library Advisory Board  
Sonoma County Library  
AGENDA**

Wednesday, January 24, 2024 at 4:00 p.m.  
At the Petaluma Regional Library Forum Room  
Via Zoom for public: <https://us06web.zoom.us/j/85188989077>  
100 Fairgrounds Drive, Petaluma, CA 94952

**PUBLIC ACCESS**

All members of the public who wish to observe or participate in this Library Advisory Board Meeting can do so via Zoom using the Meeting ID # **851 8898 9077**

To access the meeting using this option, either one of the following may be utilized:

1. Via telephone: call **1 669 900 6833** and use the Meeting ID; or
2. Via internet: utilize the link <https://zoom.us/join> and use the Meeting ID (please input name and email address when requested)

**PUBLIC COMMENT**

Public comment may be submitted in writing prior to the meeting or orally during the meeting.

- *Orally, Live* – Oral comments may be given via Zoom or in person. You will be prompted when it is time for public comment, at which time those who are interested in making a public comment will be given the opportunity.
  - When the Chair of the Library Advisory Board calls for public comments for the agenda item you wish to comment on, please raise your hand and wait for the Chair to acknowledge you.
  - Please take all precautions, like muting your microphone, to minimize meeting interruption. Public comments are limited to three minutes apiece. Failure to comply with this and other instructions may result in removal from the meeting without the ability to rejoin.
- *Electronic Writing* – Written comments may be submitted via email to [petaluma@sonomalibrary.org](mailto:petaluma@sonomalibrary.org). Written comments will be read aloud by the clerk and added to the record. Put the Agenda item Number, if known, in the subject line of the email. Email comments must be received at least 20 minutes prior to the start of the meeting.

1. CONVENING

2. APPROVAL OF THE MINUTES OF THE MEETING OF October 25, 2023

3. PUBLIC COMMENTS

*An opportunity for members of the public to address the Library Advisor Board; times are limited to 3 minutes and may be changed at the Library Advisory Board's discretion.*

4. DISCUSSION ITEMS

4.1 Report of LAB Outreach sub-committee

5. ACTION ITEMS

- 5.1 Review of Petaluma LAB Bylaws

6. REPORTS AND UPDATES

*Reports and updates on library governance, management programs, services and support group activities as well as relevant City council activities. All items are for discussion only.*

- 6.1 Library Commissioner's Report
- 6.2 Library Director's Report
- 6.3 Branch Manager's Report
- 6.4 Friends of the Petaluma Library Report
- 6.5 City Council Liaison Report

7. CROMWELL TRUST and HOPKINS TRUST

*Review of quarterly reports on special funds designated for the Petaluma Regional Library. Balances per Accounting.*

8. ADVISORY BOARD INFORMATION ITEMS AND QUESTIONS

*An opportunity for Members to present brief factual information, respond to public comments, place items on the next agenda, or to request information from the Library Commission, Library Director, or Branch Manager.*

9. ADJOURNMENT      Next meeting: Wednesday, April 24, 2024 at 4:00 pm