

**MINUTES**  
**Rohnert Park – Cotati Regional Library LAB Meeting**  
**June 20, 2023 @ 5:00pm**  
**Held at the Rohnert Park – Cotati Regional Library**

**One participant will be attending the meeting via teleconference from 1165 Montgomery Dr,  
Santa Rosa, CA 95404 in accordance with Government Code Section 54953(b).**

Any person may access and comment during the meeting by doing the following:

**PUBLIC COMMENT**

Public comment may be submitted in writing prior to the meeting or orally during the meeting.

- *Electronic Writing* – Written comments may be submitted via email to [jryder@sonomalibrary.org](mailto:jryder@sonomalibrary.org). Written comments will be provided to LAB and added to the record. Put the agenda item number, if known, in the subject line of the email. Email comments must be received at least 20 minutes prior to the start of the meeting.
- *U.S. Mail* – Written comments may be submitted via U.S. mail to ATTN: LAB Comments, 6250 Lynne Condé Drive, Rohnert Park, CA 94928. It is advised you consider normal delays in mail delivery when sending your written comment via U.S. mail.
- *Orally, Live* – Oral comments may be given during the meeting.
- *Orally, Via Zoom* – Oral comments may be given during the meeting through Zoom by joining via computer. Members of the public wishing to provide live public comment in this manner must call **1-707-584-9121 x0910**, so they can be provided with the Meeting ID and participation instructions.

To access the meeting using this option, either one of the following may be utilized:

1. Via telephone: call (669) 900-6833 and use the Meeting ID; or
  2. Via internet: utilize the link <https://us06web.zoom.us/j/89375804042> and use the Meeting ID
- When the Chair of the LAB calls for public comments for the agenda item you wish to comment on, please raise your hand and wait for the Chair to acknowledge you. Once the Chair has acknowledged you, you may give your comment. Individual speakers will usually be invited to speak for up to three minutes, depending on the number of requests received. The exact time allotted to each speaker will be announced by the Chair at the beginning of each public comments session. Speakers will be prioritized on a first-come-first-served basis. Members of the public may also provide written comments, which will be provided to the LAB. Failure to comply with this and other instructions may result in removal from the meeting without the ability to rejoin.
  - For questions and accommodations, please contact the library at [jryder@sonomalibrary.org](mailto:jryder@sonomalibrary.org)

## **PRESENT - VOTING BOARD MEMBERS**

Loreen Atallah – Chair (2025)

Catherine Crotty – Vice Chair (2024)

Caryl Sherman (2023)

Glenn Brassinger Jr. – Youth Member (2023)

\*Vacant (prev. Simone Tan)

\*Vacant (prev. Faith Adam)

## **EX-OFFICIO MEMBERS**

Barbara Mackenzie (RP Library Commissioner)

Jake Mackenzie (FOL President)

Susan Adams (Rohnert Park Council Liaison)

Jennifer Ryder (RP-C Branch Manager)

Barbara Maes (SCL District Manager)

### **1. CONVENING & INTRODUCTIONS**

Loreen convened the meeting at 5:01pm.

### **2. APPROVAL OF THE MINUTES OF THE PRIOR MEETING**

#### **2.1 APPROVAL FOR APRIL MEETING MINUTES**

Catherine moved to approve, Glenn seconded.

### **3. REPORTS & UPDATES**

#### **3.1 LIBRARY COMMISSIONER'S REPORT**

- Barbara organized a tour of the Green Music Center with Jen, ROHN librarians Barbara Maes, and Kathy DeWeese.
- Bill Dodd, State senator, was given a tour of the ROHN library.
- On National Library Week, the Rohnert Park City Council recognized the library. Jen, Barbara Maes, and Barbara Mackenzie went.
- During Volunteer Recognition Month, the Foundation hosted a lunch with library leaders and LAB & Friends Boards.
- May 20<sup>th</sup>, Library participates in Career Online High School, ROHN hosted graduation of 3 people.
- Taiko Drummers for AAPI month.
- Barbara Mackenzie walked in Pride parade June 3 in Santa Rosa.
- New teen member will be approved in July, Gabriela Dewald.
- Commission adopted \$50m budget for 23-24.
- Asking if the library can provide more pens and other handouts for the next Farmer's Market.
- 20<sup>th</sup> Anniversary events occurred June 14 & June 17.
- Drag Storytime update.
  - Events were held on June 17 and June 18.
  - Protesters and counter-protesters attended the events.

- There was also really good attendance at all 4 events.
- How can the LAB and other community organizations help facilitate conversation?
- There might be results from polling regarding the renewal of Measure Y.

### **3.2 LIBRARY DIRECTOR'S REPORT**

- Summer lunch is underway, SCL has received an outreach van that is in use.
- Going to 32 external summer lunch site.
- SCL State Parks program has been very successful. We are 5<sup>th</sup> in total circulation and holds.
- Signed agreement to provide library services at the Juvenile Hall in Los Guillicos, with a librarian working half time at the JV and half time at Central.
- Rohnert Park one of the libraries to hear about a building grant from the state.

### **3.3 BRANCH MANAGER'S REPORT**

- Lunch at the Library program going well. The two paid teen interns are doing an excellent job. Cold meals are served to children ages 18 and under, and some snacks are provided to adults.
- ROHN is doing its second Stay & Play session, which ends June 28<sup>th</sup>.
- The 20<sup>th</sup> Anniversary events were very successful, including the Saturday family celebration.
- The Moonlighters Swing Band performed on June 14<sup>th</sup>, and there was excellent attendance.
- ROHN will be hosting a Pride Storytime on June 23<sup>rd</sup>.

### **3.4 YOUTH MEMBER'S REPORT**

- Remodeling of the teen area is complete.
- Glenn met with Craig Palmer to talk about getting more youth involvement at ROHN and the rest of the library system.
- Over 100 people came to the LAB Farmer's Market event in June.

### **3.5 FRIENDS OF THE ROHNERT PARK – COTATI REGIONAL LIBRARY REPORT**

- Myrna Lopez appeared at the last board meeting of the FOL to discuss donations that were made to the library and were not spent over the last 5 years – the FOL Board made an agreement with the library on how to handle donation funds in the future.
- 20<sup>th</sup> Anniversary sessions – FOL funded the band and funded the Saturday celebrations.
- The FOL are establishing a grant program to encourage literacy in the schools.
- LDS missionaries helped move books from the library to storage.

### **3.6 CITY COUNCIL LIAISONS' REPORTS**

- RP is working on a social services hub working with Kaiser, Sutter, etc.
- RP is partnering with Petaluma People Services.

### **3.7 LAB CHAIR REPORT**

- Loreen is participating in the lunch at the library program, hosting seminars and workshops for teen interns
- These include leadership, resume, and vision board workshops.

### **4. PUBLIC COMMENTS**

### **5. OLD BUSINESS**

#### **5.1 Bylaws Change Proposal – Changing election months to October and adding language to allow for elections to occur in the following months if there isn't a quorum in October. Voting item. – Deferring.**

Add language to the bylaws that the election could be moved to the next meeting if there is no quorum in October.

#### **5.2 LAB at Farmers Market(s)**

- RP Farmer's Market: Susan Adam & Mackenzies can go on July 7<sup>th</sup>.
- Cotati Farmer's Market is a work in progress.

#### **5.3 Naloxone education**

- Loreen is working on a proposal for this program through the library. Working with Jen and a contact at the Petaluma Health Services.

#### **5.4 Statement from Caryl Sherman**

### **6. NEW BUSINESS**

#### **6.1 New LAB Youth Member to be appointed at July Commissioner meeting.**

### **7. ADJOURNMENT**

Loreen adjourned the meeting at 6:17pm.

**Next LAB meeting: August 15, 2023 at 5:00pm**