

AGENDA
Rohnert Park – Cotati Regional Library LAB Meeting
April 18, 2023 @ 5:00pm
Held at the Rohnert Park – Cotati Regional Library

**One participant will be attending the meeting via teleconference from 421 S McDowell Blvd,
Petaluma, CA 94952 in accordance with Government Code Section 54953(b).**

Any person may access and comment during the meeting by doing the following:

PUBLIC COMMENT

Public comment may be submitted in writing prior to the meeting or orally during the meeting.

- *Electronic Writing* – Written comments may be submitted via email to jryder@sonomalibrary.org. Written comments will be provided to LAB and added to the record. Put the agenda item number, if known, in the subject line of the email. Email comments must be received at least 20 minutes prior to the start of the meeting.
- *U.S. Mail* – Written comments may be submitted via U.S. mail to ATTN: LAB Comments, 6250 Lynne Condé Drive, Rohnert Park, CA 94928. It is advised you consider normal delays in mail delivery when sending your written comment via U.S. mail.
- *Orally, Live* – Oral comments may be given during the meeting.
- *Orally, Via Zoom* – Oral comments may be given during the meeting through Zoom by joining via computer. Members of the public wishing to provide live public comment in this manner must call **1-707-584-9121 x0910**, so they can be provided with the Meeting ID and participation instructions.

To access the meeting using this option, either one of the following may be utilized:

1. Via telephone: call (669) 900-6833 and use the Meeting ID; or
 2. Via internet: utilize the link <https://us06web.zoom.us/j/89375804042> and use the Meeting ID
- When the Chair of the LAB calls for public comments for the agenda item you wish to comment on, please raise your hand and wait for the Chair to acknowledge you. Once the Chair has acknowledged you, you may give your comment. Individual speakers will usually be invited to speak for up to three minutes, depending on the number of requests received. The exact time allotted to each speaker will be announced by the Chair at the beginning of each public comments session. Speakers will be prioritized on a first-come-first-served basis. Members of the public may also provide written comments, which will be provided to the LAB. Failure to comply with this and other instructions may result in removal from the meeting without the ability to rejoin.
 - For questions and accommodations, please contact the library at jryder@sonomalibrary.org

Present - VOTING BOARD MEMBERS

Loreen Atallah – Chair (2025)

Catherine Crotty – Vice Chair (2024)

Caryl Sherman (2023)

Glenn Brassinger Jr. – Youth Member (2024)

*Vacant (prev. Simone Tan)

Barbara Mackenzie (RP Library Commissioner)

Jake Mackenzie (FOL President)

Susan Adams (RP City Council Liaison)

Kay Rivers (Cotati City Council Liaison)

Jennifer Ryder (RP-C Branch Manager)

1. CONVENING & INTRODUCTIONS

2. APPROVAL OF THE MINUTES OF THE PRIOR MEETING

2.1 APPROVAL FOR FEBRUARY MEETING MINUTES

Changes to the minutes – update language from expanding the LAB to wanting vacancies to be filled.

Loreen moved to approve the minutes with these changes, Glenn seconded.

3. REPORTS & UPDATES

3.1 LIBRARY COMMISSIONER’S REPORT – Barbara Mackenzie

- The library has healthy finances.
- The Commission is still working on how to spend the budget surplus over the next 5 years.
- Barbara Mackenzie arranged for Erika T to speak to the Chamber of Commerce Noontimes event.
- Rachel Parker had recently stepped down, Cotati seat still vacant.
- Cloverdale and Sonoma County Commissioner seats were recently filled.
- Caryl Sherman was thanked for her service on the LAB.

3.2 LIBRARY DIRECTOR’S REPORT – N/A

- Barbara/admin rep not present at this meeting.

3.3 BRANCH MANAGER’S REPORT – Jen Ryder

3.3.1 Report

- Discussed Lunch at the Library program, including hiring teen interns and serving lunch M-F to children during the summer.
- Stay & Play ending first session, will begin second session on May 24th.
- The library will be hosting Affordable Housing week in May, including having 5 organizations that provide housing resources tabling throughout the week.

3.3.2 Reminder of new LAB remote attendance rules

- LAB has the same rules for emergency teleconferencing as the Library Commission.

3.4 YOUTH MEMBER'S REPORT – Glenn Brassington

- Glenn mentioned three notable teen events at the library over the last two months.
- The teen area is getting a new look with furniture and a new computer bar.

3.5 FRIENDS OF THE ROHNERT PARK – COTATI REGIONAL LIBRARY REPORT – Jake Mackenzie

- 2 vacancies on the FOL Board, a nominating committee is starting to work on nominations to fill positions.
- FOL preparing for the semi-annual Book Sale in the Flores Room.
- The newsletter has been reinstated.
- FOL are sponsoring the Moonlighters Swing Band in June. The event will also be catered by Sally Tomatoes.
- FOL approved a grant to encourage literacy in school, up to \$500 per organization.

3.6 CITY COUNCIL LIAISONS' REPORTS – Susan Adams

- RFPs to develop the lot across the street will be sent out this summer.
- The City is working on an informational QR code so that citizens can learn more about the project.
- Labath Landing is moving forward, and they are very excited to have a library of books on site.

3.7 LAB CHAIR REPORT

- Loreen is participating in the Lunch at the Library program by providing career skills workshops for teen interns.

4. PUBLIC COMMENTS

5. OLD BUSINESS

5.1 Bylaws Change Proposal – Changing election months from October to June and adding language to allow for elections to occur in the following months if there isn't a quorum in June. Voting item.

- Item has been pushed to the next agenda to consider keeping the election month in October.

5.2 LAB at Farmers Market(s)

- Plans to attend the Cotati Farmer's Markets with the Bibliobus over the summer
- LAB will partner with FOL to host a table at the RP Farmer's Market at the same time.
- Recruiting for new LAB members will be one goal.

5.3 LaBath Landing library

- Still in progress.

5.4 ROHN Seed Library

- Discussed – Branch Manager still considering options, may remove seed library for the time being.

5.5 LAB Suggested book titles

- Branch Manager would like to receive title suggestions from LAB members to display.

6. NEW BUSINESS

6.1 Naloxone education & distribution

- Loreen and Jen will work on this project, and take it through the proper events proposal process.

7. ADJOURNMENT

Next LAB meeting: June 20, 2023 at 5:00pm