**Agenda**

**Sonoma County Library**

**Sebastopol Library Advisory Board**

**Wednesday, November 29th , 4:30 PM**

1. **Call to Order & Introductions (4:30–4:40)**
2. **Approval of Minutes of the Previous Meeting (4:40)**
3. **Public Appearances (4:40–4:45)**

*An opportunity for members of the public to address the Library Advisory Board (LAB); times are limited at the Chair’s discretion.*

**4. Discussion Items**

**4.1 Vote on new LAB members (4:45-4:55)**

**4.2 2024 All LAB Meeting (4:55-5:05)**

Lisa Davidson is starting to plan a combined meeting for early next year with all the LABs. What topics would like to see discussed at this meeting? JPA states, “All LABs are encouraged to hold one combined meeting at least once a year to address system-wide library service and related issues.”

**4.3 Camera and IP Clock System (5:05-5:15)**

I would like to add to the agenda, as an ACTION item, getting information on how and where the camera information will be stored, who will have access to it, and another ACTION item on the IP clock system, its microphones, how its information is stored, who has access to it, and the TOTAL COST of its installation.

Please pass this information on to Admin beforehand, so they have time to collect the information, rather than saying at the meeting "We'll get back to you on that."

~Walt Frazer

1. **Action Items**

**5.1 Security Cameras (5:15-5:25)**

"Frazer wanted to call for a vote on the matter of security cameras however Commissioner Engbarth explained that it would be improper procedure since the item had not been put on the agenda as an action item with a motion attached. This item can be added to the next LAB agenda. The Board also has the option of calling a special meeting for such a vote. Frazer wanted to be sure that there was an action item for this on the next meeting agenda.”

Appreciated,

Kee

 **6. Reports**

*Reports and updates on library governance, management, programs, services and support group activities as well as relevant City Council activities. All items are for discussion only.*

**6.1 Library Director’s Report**

**6.2 Commissioner’s Report**

**6.3 Branch Manager’s Report**

**6.4 Friends’ Reports**

**6.5 City Council Liaison Report**

**7. Other items**

*An opportunity for Members to present brief factual information, respond to public comments, place items on the next agenda, or request information from the Library Commissioner, Director or Branch Manager.*

**8. Adjournment**

**Upcoming Meetings**

*The meetings of the Sebastopol Library Advisory Board meeting will be held bimonthly on the last Wednesday of the month at 4:30PM. The next meeting will take place on Wednesday, January 31st at 4:30PM.*