

**MINUTES**  
**Sonoma County Library**  
**WINDSOR REGIONAL LIBRARY ADVISORY BOARD**  
**Tuesday, January 10, 2023 - 4:00 P.M.**  
Held Via Teleconference (Computer or Telephone)

PRESENT: Mike Neely, “D” Graner, Connie Ochoa, Phil Hoeft, Kristina Owens, Kathy DeWeese, Deborah Doyle, Phil Hoeft

MEMBERS OF THE PUBLIC PRESENT: None

PUBLIC COMMENTS: None

APPROVAL OF THE MINUTES OF THE PRIOR MEETING: Approved as presented.

TOWN COUNCIL LIAISON'S REPORTS: Kristina introduced herself and answered questions about the new roundabout at Windsor Road/Windsor River Road and the flooding this season.

LIBRARY DIRECTOR’S REPORT: Presented by Kathy DeWeese - Have been open on Sundays for a couple of months; Sebastopol and Petaluma have each received a grant for improving infrastructure, there is now a round two for these grants and the Town of Windsor will apply; installing the second bibliobox in Guerneville; in the middle of refresh in Petaluma; monitoring the weather; winter reading program is continuing through this week.

LIBRARY COMMISSIONER'S REPORT: Almost ready to announce the new library director; commission is still missing two positions; 2022/23 budget has a healthy surplus; county is extending the lease for historical records for another three years; Roseland project is progressing as planned; might try to get all the LABs together sometime this summer; will have a volunteer party this summer; commission will start meeting in person in March; Deborah is attending the ALA conference in New Orleans and going to Washington DC for library funding committee meeting.

BRANCH MANAGER'S REPORT: Briana Herrod transferred to the Outreach Program, Jude Alexander has taken on additional hours and library is now recruiting for a 20 hour/week library associate; Windsor increased number of shelvers to 3 staff members; new front doors have been installed; Open+ may be rolled out late in the spring; Windsor is averaging about 14,000 checkouts and 7000 patron visits per month; averaging 90-100 patrons per Sunday; 61 library and outreach events, connecting with about 1500 people; programs have very successful; will soon start storytime on Saturdays; some people from the farmers’ market seem to use the library on Sundays.

FRIENDS OF THE WINDSOR LIBRARY REPORT: Sent out semi-annual newsletter in November; currently have 12 annual memberships for 2023; received a very generous donation; need board members.

RECRUITMENT OF LAB MEMBERS: Potential teen member fell through; next meeting will discuss how needs of the community the LAB can use as a guide; Deborah will give a commission report to the Town Council. Suggested going to meetings of the service organizations to get ideas or new LAB members; may want to contact a leadership teacher to recruit a youth member.

DISCUSSION ITEMS: Will add an action item on the next agenda to discuss expenditure of the \$500 the LAB has for outreach; next meeting is also the election of officers.

MEMBER ANNOUNCEMENTS: Measure Y report was presented to the commission this month; there was excess revenue over expenditures of about \$4 million for this year, making the total about \$20 million, but there are commitments for a lot of it.

ADJOURNMENT: Adjourned at 4:45pm. Next meeting: Tuesday, April 11, 2023 at 4:00 p.m.

Respectfully Submitted  
"D" Graner, Secretary