

**AGENDA**  
Sonoma County Library  
Cloverdale Library Advisory Board  
Cloverdale Regional Library Forum Room  
401 N. Cloverdale Blvd, Cloverdale CA 95425  
Tuesday, August 15  
6:00 PM  
Regular Meeting

**LAB Members & Year Term Ends**

Chair - Joel Smith (2023)

Vice Chair - Susan Clark (2023)

Annie Mahon (2025)

Diane Bartleson

Youth Member – *Vacant*

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Cloverdale City Council Liaison – Marjorie Morgenstern

Friends of the Library Liaison – Susan Clark

Cloverdale Library Commissioner – Brooke Greene

Cloverdale Branch Manager – Nicole Bird

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The LAB meets from 6-7 pm the 3<sup>rd</sup> Tuesday of the following months: February, May, August, and November

**PUBLIC COMMENT**

Public comment may be submitted in writing prior to the meeting or orally during the meeting.

- *Orally, Live* – Oral comments may be given in person. You will be prompted when it is time for public comment, at which time those who are interested in making a public comment will be given the opportunity.
  - When the Chair of the Library Advisory Board calls for public comments for the agenda item you wish to comment on, please raise your hand and wait for the Chair to acknowledge you.
  - Please take all precautions to minimize meeting interruption. Public comments are limited to three minutes apiece. Failure to comply with this and other instructions may result in removal from the meeting without the ability to rejoin.
- *Electronic Writing* – Written comments may be submitted via email to [cloverdale@sonomalibrary.org](mailto:cloverdale@sonomalibrary.org). Contact information is available in event details below. Written comments will be read aloud by the clerk and added to the record. Put the Agenda item Number, if known, in the subject line of the email. Email comments must be received at least 20 minutes prior to the start of the meeting.

**1. CALL TO ORDER**

**2. APPROVAL OF MINUTES OF February 21, 2023 & May 16, 2023**

**3. PUBLIC APPEARANCES**

*An opportunity for members of the public to address the Library Advisory Board; times are limited to 3 minutes and may be changed at the Library Advisory Board's discretion.*

3.1 Alfonso Gaitan & Candi Delgado

**4. SPECIAL ANNOUNCEMENTS & INTRODUCTIONS**

4.1 Cloverdale Library Advisory Board Member-Diane Bartleson

**5. ACTION ITEMS**

5.1 Election of Chair and Vice Chair

**6. DISCUSSION ITEMS**

6.1 By-Laws

**7. REPORTS**

*Reports and updates on library governance, management, programs, services and support group activities as well as City Council matters. All items are for discussion only.*

- 7.1. Library Commissioner Report
- 7.2. Library Director or Designee Report
- 7.3. Branch Manager Report
- 7.4. Youth Member Report
- 7.5. City Council Liaison Report
- 7.6. Friends of the Library Report

**8. ADVISORY BOARD INFORMATION ITEMS**

*An opportunity for Members to present brief, factual information about their library, respond to public comments, place items on the next agenda, or request information from the Library Commissioners, Director or Branch Managers.*

**9. FOLLOW-UP & NEXT STEPS**

*A review of follow-up responsibilities for members and staff.*

**10. ADJOURNMENT—Next meeting: Tuesday, November 21, 6:00-7:00 pm**