

**Petaluma Regional Library Advisory Board  
Sonoma County Library  
AGENDA**

Wednesday, January 25, 2023 at 4:00 p.m.

via Zoom: <https://us06web.zoom.us/j/86839713385>

Petaluma Regional Library  
100 Fairgrounds Drive, Petaluma, CA 94952

**Library Advisory Board Meeting Protocol: Held Via Teleconference (Computer or Telephone)**

The Library Commission adopted Resolution #2197 on January 4, 2023 finding a proclaimed state of emergency exists in the jurisdiction of the Library related to the COVID-19 virus pandemic, that conditions of that emergency pose a threat to meeting attendees' health and safety, and Health Officer of the County of Sonoma, Dr. Sundari R. Mase, MD MPH, recommended measures to promote social distancing such that Library legislative body meetings may be held via teleconference pursuant to Government Code section 54953(e) so long as the Library (1) posts notice and agendas as otherwise provided by the Brown Act and applicable law, (2) allows members of the public to access the meeting via call-in line or internet-based service line, (3) provides details on the agenda on how to access the meeting and give public comment, (4) provides an opportunity to comment pursuant to Government Code section 54954.3 and allows a reasonable amount of time during public comment for a person to register, login, and comment, and (5) monitors the call-in line and/or internet-based service line to ensure no disruption hinders access or ability to comment, if there is, take no action until public access is restored. The Library is not required to provide a location to attend in-person. The Library is complying with these requirements and taking all reasonable steps to ensure that any member of the public may attend, participate, and watch the Library's legislative bodies conduct their business.

Any person may access and comment during the meeting by doing the following:

**PUBLIC ACCESS**

All members of the public who wish to observe or participate in this Library Advisory Board Meeting can do so via Zoom using the Meeting ID # **868 3971 3385**

To access the meeting using this option, either one of the following may be utilized:

1. Via telephone: call **1 669 900 6833** and use the Meeting ID; or
2. Via internet: utilize the link <https://zoom.us/join> and use the Meeting ID (please input name and email address when requested)

**PUBLIC COMMENT**

Public comment may be submitted in writing prior to the meeting or orally during the meeting.

- *Orally, Live* – Oral comments may be given via Zoom. You will be prompted when it is time for public comment, at which time those who are interested in making a public comment will be given the opportunity.
  - When the Chair of the Library Advisory Board calls for public comments for the agenda item you wish to comment on, please raise your hand and wait for the Chair to acknowledge you.

- Please take all precautions, like muting your microphone, to minimize meeting interruption. Public comments are limited to three minutes apiece. Failure to comply with this and other instructions may result in removal from the meeting without the ability to rejoin.
- *Electronic Writing* – Written comments may be submitted via email to [petaluma@sonomalibrary.org](mailto:petaluma@sonomalibrary.org). Written comments will be read aloud by the clerk and added to the record. Put the Agenda item Number, if known, in the subject line of the email. Email comments must be received at least 20 minutes prior to the start of the meeting.

1. CONVENING

2. APPROVAL OF THE MINUTES OF THE MEETING OF October 27, 2022

3. PUBLIC COMMENTS

*An opportunity for members of the public to address the Library Advisor Board; times are limited to 3 minutes and may be changed at the Library Advisory Board's discretion.*

4. DISCUSSION ITEMS

4.1 Banner posting policy and inclusion statement (Diana)

5. ACTION ITEMS

5.1 Marie Hinton Fund acknowledgement on Library Tree (Jan)

6. REPORTS AND UPDATES

*Reports and updates on library governance, management programs, services and support group activities as well as relevant City council activities. All items are for discussion only.*

6.1 Library Commissioner's Report

6.2 Library Director's Report

6.3 Branch Manager's Report

6.4 Friends of the Petaluma Library Report

6.5 City Council Liaison Report

7. CROMWELL TRUST and HOPKINS TRUST

*Review of quarterly reports on special funds designated for the Petaluma Regional Library. Balances per Accounting.*

8. ADVISORY BOARD INFORMATION ITEMS AND QUESTIONS

*An opportunity for Members to present brief factual information, respond to public comments, place items on the next agenda, or to request information from the Library Commission, Library Director or Branch Manager.*

9. ADJOURNMENT     Next meeting: Wednesday April 26, 2023 at 4:00 pm (in person in the meeting room of the Petaluma Library)