

Petaluma Regional Library Advisory Board
Sonoma County Library
MINUTES

Wednesday, July 27, 2022 at 4:00 p.m. via Zoom
Petaluma Regional Library
100 Fairgrounds Drive, Petaluma, CA 94952

ATTENDANCE: LAB Vice Chair Tim May; LAB Members Jan Everidge, Leslie Goodrich, Gerry Groves, Andrew Heller, Carol King, Karen Petersen, Emily Roeder, Erroll Stevenson, Mia Wade; Library Commissioner Paul Heavenridge; City Liaison Mayor Teresa Barrett, Friends President Rory Keller; Library Division Manager Barbara Maes; Branch Manager Diana Spaulding; Member of the public Ian Livie.

1. CONVENING – Chair Tim May called the meeting to order at 4:07
2. APPROVAL OF THE MINUTES OF THE MEETING OF April 27, 2022 – Minutes approved
3. PUBLIC COMMENTS – no public comments received
4. DISCUSSION ITEMS
 - 4.1 Welcome to new LAB member (Paul)
Commissioner Heavenridge introduced new LAB member Ian Livie whose appointment will be on an upcoming Library Commission agenda.
 - 4.2 The Core Values of Public Libraries (Diana)
Diana introduced the Core Values of Public Libraries document from the Library Commission agenda of July 6, 2022, and explained how these concepts undergird the policies of the SCL. LAB members asked about how hate speech is handled, and raised the importance of diverse viewpoints being reflected in the library’s collection and programs. Diana suggest that future meetings can explore the SCL collection management policy relative to these issues.
5. ACTION ITEMS
 - 5.1 Annual Chair and Vice Chair election (Tim)
Tim May was nominated and approved to serve as Chair, and Jan Everidge was nominated and approved to serve as Vice Chair. Terms are one year. Officers hold office until successors are elected.
 - 5.2 Proposal to update Bylaws to change meeting frequency (Paul)
Paul suggested the LAB meet six times per year in order to have adequate meeting time to be an active advisory board, and perform more outreach to gain community input. The Petaluma LAB could be a leader in demonstrating why the group should exist which would counter those who question the usefulness of the LABs. Barbara added that LABs at two branches are doing outreach with Friends groups, and reminded the group that they have a \$500 budget that could be used at an Open House. LAB members responded positively to taking a more active role and participating in outreach, but the consensus disapproved of

more meetings. Diana described two upcoming opportunities to assist with library outreach. Discussion of future actions tabled until next meeting.

5.3 Proposal to update Bylaws to expand the number of LAB members (Paul)
Paul suggested the LAB expand by one or two in order to attract more members from Petaluma's diverse community. Further discussion tabled until next meeting.

6. REPORTS AND UPDATES

Reports and updates on library governance, management programs, services and support group activities as well as relevant City council activities. All items are for discussion only.

6.1 Library Commissioner's Report

Paul asked the group to refer please to the Library Commission minutes.

6.2 Library Director's Report

A BiblioBox 24-hour holds pick-up system is now in place at Sonoma Valley library and other libraries will follow. The library has waived fees for items that were lost or damaged between start of pandemic on 3/10/20 and 5/29/21 when book drops reopened fully.

6.3 Branch Manager's Report

See separate manager report for full information. Highlights: no news on grant for library refresh, or word from the City on other funding options. Diana explained the library will use the Kenilworth teen center for temporary service if the City funds a full remodeling project. Otherwise, the library will see a smaller, shorter project involving only new furniture, carpet, and paint, and can provide service via the forum room. Summer reading is underway with many events, and the City is gathering community stories about the fairground on multiple days through August.

6.4 Friends of the Petaluma Library Report

FOL bookstore has been open since May and is flourishing. Book sale planned for 8/24-8/27 with a call for volunteers. Donations for library tree recognition for Marie Hinton total \$460. Erroll will write a letter to the Argus Courier editor to publicize the opportunity for others to honor Marie by adding donations, and Tim will consult.

6.5 City Council Liaison Report

Teresa had no report but offered to assist with communications from the City regarding the refresh.

7. CROMWELL TRUST and HOPKINS TRUST

Balances per May Finance reports: Cromwell Trust \$636,241; Hopkins Trust \$901,649

8. ADVISORY BOARD INFORMATION ITEMS AND QUESTIONS

Jan asked about who staffs library outreach, and Diana indicated it was most often librarians. LAB members can help during outreach by directly asking members of the public how the library could improve to serve them better. An updated LAB Roster is needed which Diana will supply.

Tim and Erroll both remarked on how great the front garden looks, and Diana will pass it on to the Master Gardeners.

9. ADJOURNMENT Next meeting: Wednesday October 26, 2022 at 4:00 pm