

LAB Meeting Minutes
June 21, 2022

1. CONVENING & INTRODUCTIONS

Meeting called to order at 5:05pm.

Jen Ryder introduced as the new Branch Manager, and will be taking minutes for this meeting. The bylaws were also changed to reflect that the Branch Manager would take minutes.

In attendance: LAB Members: Caryl Sherman, Glenn Brassington, Loreen Atallah, Faith Adam. Cotati Library Commissioner: Rachel Parker. Sonoma County Library Division Manager: Barbara Maes. SCL Rohnert Park – Cotati Branch Manager: Jennifer Ryder.

2. APPROVAL OF THE MINUTES OF THE PRIOR MEETING

2.1 APPROVAL FOR APRIL MEETING MINUTES

The April Meeting Minutes were moved for approval by Loreen Atallah and seconded by Rachel Parker.

3. REPORTS & UPDATES

3.1. LIBRARY COMMISSIONER'S REPORT

Reported by Rachel Parker:

Terrific June meeting; budget approved for the coming fiscal year. Budget director has done a great job of handling major projects.

Identifying what we can pay for with sales tax, 1/3 income through sales tax (Measure Y). Been very careful working with subcommittee to pay for things appropriately. Want to ensure that it is used for appropriate things, as opposed to regular property tax stream. Regular conversation. Going forward, budget more robust, and services expanded. Summer hours at all branches by the end of summer.

Other accomplishment is the archives project. Last three big fires put documents at risk, so the library worked with the county and came up with plan to move materials. Materials now have a good home, not permanent, but will work for now.

Commission is working now on turnover. Embarking on search for new director. Interim plan to have Erika Thibault to step in as director in the meantime.

Helped out at the Farmer's Market (June 3rd), wants to ask to have a banner made to identify who they are. Particularly a LAB banner. Good amount of budget remaining this year, but with the fiscal year ending, use next year's fund for that.

3.2. BRANCH MANAGER'S REPORT

Reported by Branch Manager Jennifer Ryder. See attached report.

3.3 LIBRARY DIRECTOR'S REPORT

Reported by Barbara Maes on behalf of Ann Hammond

Bibliobus going to the Federated Indians of Greater Rancheria. This was our first invitation, and that was really exciting.

Budget was put through, and Sunday hours starting in the fall. Massive amount of hiring right now, for vacancies for ROHN and Sunday hours. We won't know until we have all the staff for that.

All the new branch managers hired for to fill vacancies. Rosalie Abbott, teen librarian at SEBA, went to ROSE. New librarian at GUER from SF. Everybody is being on boarded and has started at the libraries.

Summer library started last week, and Guerneville was opened after the refresh. New carpeting, shelves, everything.

Next big thing is that Sonoma Valley has a Bibliobox outside for holds. We're getting trained this week, and will go live next week. Guerneville will be the next library to get a Bibliobox, and the goal is to have them at all the branches eventually.

3.4. YOUTH MEMBER'S REPORT

Reported by Glenn Brassington

Last week, we had a great resume creation workshop led by Loreen and Teen Trivia, which had been happening before COVID. Those were the first two in-person teen events since the beginning of the pandemic, which were great. Summer Reading is going on, but I'm not sure about stats regarding that.

3.5. SUMMER TEEN LIBRARY EVENTS

Reported by Loreen Atallah

College vision board workshops occurred at various library branches.

Glenn attended the resume workshop.

3.6. FRIENDS OF THE ROHNERT PARK COTATI REGIONAL LIBRARY REPORT

Friends report unavailable.

4. PUBLIC COMMENTS

None

5. ADVISORY BOARD DISCUSSION ITEMS

5.1 REVIEW OF JUNE 3rd LAB EVENT

Loreen – thought it went really well. Something we could do differently was that we didn't need to have interactive event. People were just interested with the wheel and the prizes, which would cut down on pre-work. Generally, people support Loreen's plan to just cut an activity. They got a lot of good feedback about just hearing about library services and spinning the wheel. There is still plenty of candy/pens/etc for the next event. Also might be good to have applications for LAB membership.

6. ADVISORY BOARD ACTION ITEMS

6.1 UPCOMING LAB EVENTS AT FARMER'S MARKETS

Next one is Friday, July 8th. Can recirculate the event for slots. It's a very casual event, so you can show up for as long/little as you like. It's just nice to have people hang out at the table. Don't have too many discussion topics for suggestions. Hopefully it doesn't get too hot. Farmer's Market goes on until 9, but the LAB will stick with a 5-7 shift.

Having events at Farmer's Market Cotati, asked us to pay booth fee for \$55 total. Believe that we are in a good enough spot. Also contingent on when Bibliobus was available. In the middle of Cotati, it will be hard to bring tables and such. Farmer's Market did clear for us to bring the bus. They do it on Wednesday evenings, and will plan it for when the Bibliobus available.

Additional discussion topics:

Where's our council member? Susan was at the last regular meeting, she wasn't at the special meeting. Might just be a scheduling issue.

7. ADJOURNMENT

Adjourn early. Loreen called meeting to close at 5:30pm.

Next regular meeting: Tuesday, August 16, 2022 at 5:00 p.m.

Branch Manager's Report

Programming/Outreach Report and News

- The Rohnert Park library has started programming again!
- Since June, we have hosted
 - Making Franken-toys with Lindsay Hunter
 - Our first storytimes of the summer, Wee Reads and Family Storytime
 - A Teen Resume workshop
 - Teen Trivia
 - 4th – 6th grade book club: When You Reach Me
 - Terra, our teen librarian, participated with the library at Queer Prom, which was hosted at the Barlow in Sebastopol
 - We have continued hosting Read to a Dog weekly
- Programs coming up in June/July
 - Adult book club: Disappearing Earth, June 21
 - Stay and Play Storytime , June 21
 - Adult music program: Ramana Vieira FADO music in the Forum room, June 22
 - Adult music program: Dave Rocha Jazz Trio, July 6
 - Children's program: Cascada de Flores, a bilingual storytelling and music performance, July 8
 - Teen program: Learn how to DJ, July 14
 - Tween program: Comic Workshop, July 15
 - Children's program: Yoga for Kids, July 18
- Outreach events
 - Jen and Kate will have a vendor table at the Cotati Kids Day event on July 9th
 - Adult librarians Lisa M and Lisa S will be working at the Rohnert Park Farmer's Market on June 24th
 - Lisa S continues to visit the Senior Center to do the outreach book club
- The library's summer reading program started on June 6th. We have had many kids sign up so far, and will continue to market it throughout the summer.

Staffing News

- Jennifer Ryder started as the new Branch Manager on June 6th
- Our teen librarian, Terra Emerson, will be transferring to the Sebastopol library, so we will be recruiting for a new teen librarian over the next couple months
- The library is starting the recruiting process for librarians, so we will hopefully get the teen librarian position and Jenn Duran's children's position filled soon
- The library is projecting Sunday hours starting in September; for Rohnert Park that would mean a new library specialist, associate, and shelver