

**AGENDA**  
**Rohnert Park – Cotati Regional Library LAB Meeting**  
**August 16, 2022 @ 5:00pm**  
**Protocol: Held Via Teleconference (Computer or Telephone)**

The Library Commission adopted Resolution No. 2184 on August 3, 2022, finding a proclaimed state of emergency exists in the jurisdiction of the Library related to the COVID-19 virus pandemic, that conditions of that emergency pose a threat to meeting attendees' health and safety, and Health Officer of the County of Sonoma, Dr. Sundari R. Mase, MD MPH, recommended measures to promote social distancing such that Library legislative body meetings may be held via teleconference pursuant to Government Code section 54953(e) so long as the Library (1) posts notice and agendas as otherwise provided by the Brown Act and applicable law, (2) allows members of the public to access the meeting via call-in line or internet-based service line, (3) provides details on the agenda on how to access the meeting and give public comment, (4) provides an opportunity to comment pursuant to Government Code section 54954.3 and allows a reasonable amount of time during public comment for a person to register, login, and comment, and (5) monitors the call-in line and/or internet-based service line to ensure no disruption hinders access or ability to comment, if there is, take no action until public access is restored. The Library is not required to provide a location to attend in-person. The Library is complying with these requirements and taking all reasonable steps to ensure that any member of the public may attend, participate, and watch the Library's legislative bodies conduct their business.

Any person may access and comment during the meeting by doing the following:

Join Zoom Meeting

<https://us06web.zoom.us/j/88124660696>

Meeting ID: 881 2466 0696

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## **1. CONVENING & INTRODUCTIONS**

**Present:** Jen Ryder, Barbara Maes, Barbara MacKenzie, Jake MacKenzie, Caryl Sherman, Lisa Neusom, Susan Adams, Catherine Crotty, Deborah Doyle, Loreen Atallah, Glenn Brassington

Meeting convened at 5:03

## **2. APPROVAL OF THE MINUTES OF THE PRIOR MEETING**

### **2.1 APPROVAL FOR JUNE MEETING MINUTES**

Minutes approved Loreen moved to approve, Lisa N

## **3. REPORTS & UPDATES**

### **3.1 LIBRARY COMMISSIONER'S REPORT**

Barbara MacKenzie will do commissioner report.

Finance committee meeting yesterday, library doing very well. Sales tax up, property tax up, we're in good shape financially. Will be working to renew in a couple years.

Looking at facilities report, looking at what it will take to renovate buildings.

Ann Hammond resigned after 3 years of service, and stepping in is Erika Thibault, from LA City and County Libraries. Will be there until search is completed.

City of RP council, and council members appreciated report from Barbara. Gave them updates. Reappointed her for another 4 year term, will stay on as one of the commissioners.

Rachel Park represents Cotati.

Oral history program started, Faith was a part of it. Fell apart because of COVID, but were able to get it going again. Steve Estes is part of it. Will launch from our library and starting Sept 14 working on this project. If you have thoughts on what might be interesting for this project, please let Barbara know. Prof Estes wants it to be a broader historical framework.

Friends of the library have been doing reports the last couple years because the President of the Friends could not come. Jake MacKenzie has been elected president, will do report for Friends.

### **3.2 LIBRARY DIRECTOR'S REPORT**

Barbara Maes, on behalf of Erika Thibault

Interim director, Erika Thibault, and now we have two people taking over deputy director role. Jaime Anderson and Mike Dawe. Acting Co-Deputy Director.

Barbara will be going on leave Oct 7<sup>th</sup>, and will be out until the end of January. Friday, they will be announcing who will be doing Barbara's role.

Also hiring a lot of people now. Hiring for Sunday hours which they are hoping to start in October. RP getting part time library associate, specialist, and a new shelver.

Doing panels for specialists, and it will be exciting! Hours are looking like they will be 1-5 regionally. October, possibly into November.

Sonoma Valley Bibliobox opened in July, and will eventually be coming to all the libraries, next will be GUER. RP will eventually have one, just not sure when it's slated for.

### **3.3 BRANCH MANAGER'S REPORT**

Jen gave her report.

### **3.4 YOUTH MEMBER'S REPORT**

Simone's term ended in June, so we couldn't have a sendoff.

Terra has moved to SEBA, and he hasn't met the new Teen librarian.

### **3.5 FRIENDS OF THE ROHNERT PARK – COTATI REGIONAL LIBRARY REPORT**

Jake MacKenzie

Known of existence of LAB for a long time. There is a new board in the sense that he was voted in as president, Fred is VP, Treasurer still Janis, Mary Jane Sec. Two new board members. Faith Adam new Board member. Donna Abeln has also joined the board.

Future discussion, looking at rough number of annual contribution for the library. Brought in \$2400 in revenue, only about \$500 in expenses. \$220,000 in assets.

Took a couple of actions after some discussions, and Jen was able to be part of discussions. Funded the yoga sessions at ROHN

As Friends, they accept donations. In times of COVID and post COVID. Trying to control all the contributions by having no donations today signs to place outside the library. Continuing to work on that. Will not be taking donations on Monday.

Next biannual book sale will be first full week of October, will be distributing promotional materials to let people know that the book sale is coming up.

Barbara – Friends always appreciate help for the book sale, and asked if anyone would like to help with the book sale setup and with keeping the room in order, as well as collecting the money. Can sign up in the bookstore.

Want to acknowledge the work that Pam Novella was doing as the President for the last few years, and say goodbye to her term as President of the Friends. Want to acknowledge her service officially, work and dedication.

### **3.6 CITY COUNCIL LIAISONS' REPORTS**

Susan Adams for RP City council

Labath Landing, by the new fire station on the west side. Last weekend of October there will be a grand opening. RP received a generous grant to help build that. As that builds up, they will shrink encampment.

12 pickleball courts in RP, at Sunset Park.

Monday the 22<sup>nd</sup>, having a town hall, which will be held at the library.

Lots of pickleball players taking over the tennis courts, wanting to know who gets priority.

### **3.7 LAB CHAIR REPORT**

Not much to report, did wrap up all summer youth programs. Series of resume projects and vision boards, went to CLOV, ROHN, NORT, SONO, WIND, were a lot of fun.

Will resume more youth programs when people are back in school.

## **4. PUBLIC COMMENTS**

none

## **5. ACTION ITEMS**

### **5.1 LAB at Cotati Farmer's Market**

Able Wed 4:30-7:30, would do 4:30-6:30 like they do with RP Farmer's Market. Need to decide if that's what they want to do. No more LAB meetings until October. For someone to take over as the primary coordinator. Some discussion about when the Bibliobus would be available.

Barbara will check to see if the Bibliobus is booked in Sept.

Looks like it would be the 21<sup>st</sup> or 28<sup>th</sup>, and see if either is available.

## **6. DISCUSSION ITEMS**

### **6.1 LAB Rohnert Park Farmers Market events**

Any input, comments, etc, about this event and the Cotati event. Books have been very surprising option, compared to the candy.

Catherine – people were very happy that they were there.

Were able to give away a couple LAB application.

### **6.2 Rohnert Park Seed library**

Caryl – RP Lab discussed the seed library.

## **7. ADVISORY BOARD INFORMATION ITEMS**

## **8. ADJOURNMENT**

Wrapped up the meeting at 6:05pm.

Next regular meeting: Tuesday, October 18, 2022 at 5:00 p.m.