

DRAFT AGENDA

Windsor LAB Meeting

July 12, 2022 @ 4:00 PM

Protocol: Held Via Teleconference (Computer or Telephone)

The Library Commission adopted Resolution No. 2175 on 6/6/2022, finding a proclaimed state of emergency exists in the jurisdiction of the Library related to the COVID-19 virus pandemic, that conditions of that emergency pose a threat to meeting attendees' health and safety, and Health Officer of the County of Sonoma, Dr. Sundari R. Mase, MD MPH, recommended measures to promote social distancing such that Library legislative body meetings may be held via teleconference pursuant to Government Code section 54953(e) so long as the Library (1) posts notice and agendas as otherwise provided by the Brown Act and applicable law, (2) allows members of the public to access the meeting via call-in line or internet-based service line, (3) provides details on the agenda on how to access the meeting and give public comment, (4) provides an opportunity to comment pursuant to Government Code section 54954.3 and allows a reasonable amount of time during public comment for a person to register, login, and comment, and (5) monitors the call-in line and/or internet-based service line to ensure no disruption hinders access or ability to comment, if there is, take no action until public access is restored. The Library is not required to provide a location to attend in-person. The Library is complying with these requirements and taking all reasonable steps to ensure that any member of the public may attend, participate, and watch the Library's legislative bodies conduct their business.

Any person may access and comment during the meeting by doing the following:

PUBLIC ACCESS

All members of the public who wish to observe or participate in this Library Advisory Board Meeting can do so via Zoom using the Meeting ID # 861 9999 0395.

To access the meeting using this option, either one of the following may be utilized:

1. Via telephone: call (669) 900-6833 and use the Meeting ID; or
2. Via internet: utilize the link <https://zoom.us/join> and use the Meeting ID (please input name and email address when requested)

PUBLIC COMMENT

Public comment may be submitted in writing prior to the meeting or orally during the meeting.

- *Orally, Live* – Oral comments may be given via Zoom. You will be prompted when it is time for public comment, at which time those who are interested in making a public comment will be given the opportunity.
 - When the Chair of the Library Advisory Board calls for public comments for the agenda item you wish to comment on, please raise your hand and wait for the Chair to acknowledge you.
 - Please take all precautions, like muting your microphone, to minimize meeting interruption. Public comments are limited to three minutes apiece. Failure to comply with this and other instructions may result in removal from the meeting without the ability to rejoin.

Electronic Writing – Written comments may be submitted via email to windsor@sonomalibrary.org. Written comments will be read aloud by the clerk and added to the record. Put the Agenda item Number, if known, in the subject line of the email. Email comments must be received at least 20 minutes prior to the start of the meeting.

1. CONVENING & INTRODUCTIONS

Present:

Others present:

Not present:

Members of the public present:

2. PUBLIC COMMENTS

An opportunity for members of the public to address the Board; times may be limited to three minutes at the Chair's discretion.

3. APPROVAL OF THE MINUTES OF THE PRIOR MEETING

4. REPORTS & UPDATES

Reports and updates on library governance, management, programs, services and support group activities as well as City Council activities. All items are for discussion only.

4.1. TOWN COUNCIL LIAISON'S REPORTS

4.2. LIBRARY DIRECTOR'S REPORT

4.3. LIBRARY COMMISSIONER'S REPORT

4.4. BRANCH MANAGER'S REPORT

4.5. FRIENDS OF THE WINDSOR LIBRARY REPORT

5. DISCUSSION ITEMS

5.1. SUNDAY HOURS

5.2. COMMUNITY OUTREACH OPPORTUNITIES

6. ACTION ITEMS

7. MEMBER ANNOUNCEMENTS

8. ADJOURNMENT

Next meeting: Tuesday, October 11, 2022 at 4:00 p.m.