

Agenda — Sonoma County Library — Healdsburg Library Advisory Board
Wednesday, June 8, 2022, 5:30 PM — via Zoom Teleconference

Please see page 2 for information about access and public comments
Zoom Meeting ID: 84585038371

1. Call to Order & Introductions (5:30–5:35)

2. Approval of Minutes of the Previous Meeting (5:35–5:40)

3. Public Appearances (5:40–5:45)

An opportunity for members of the public to address the Library Advisory Board (LAB); times are limited at the Chair's discretion.

4. Discussion Items

There are no discussion items for this meeting.

5. Reports

Reports and updates on library governance, management, programs, services and support group activities as well as relevant City Council activities. All items are for discussion only.

5.1 Library Director's Report (5:45–5:55)

5.2 Commissioner's Report (5:55–6:05)

5.3 Branch Manager's Report (6:05–6:10)

5.4 Friends' Reports (6:10–6:15) (FOHL—Report on Page 3)

5.5 City Council Liaison Report (Currently no liaison)

6. Other items (6:15–6:20)

An opportunity for Members to present brief factual information, respond to public comments, place items on the next agenda, or request information from the Library Commissioner, Director or Branch Manager.

7. Adjournment (6:20)

Upcoming Meetings

The meetings of the Healdsburg LAB for 2022 will be held: March 9, June 8, September 14, and December 14. All Meetings take place on the Second Wednesday and begin at 5:30 PM.

MEETING INFORMATION

The Library Commission adopted Resolution No. 2165 on April 4, 2022, finding a proclaimed state of emergency exists in the jurisdiction of the Library related to the COVID-19 virus pandemic, that conditions of that emergency pose a threat to meeting attendees' health and safety, and Health Officer of the County of Sonoma, Dr. Sundari R. Mase, MD MPH, recommended measures to promote social distancing such that Library legislative body meetings may be held via teleconference pursuant to Government Code section 54953(e) so long as the Library (1) posts notice and agendas as otherwise provided by the Brown Act and applicable law, (2) allows members of the public to access the meeting via call-in line or internet-based service line, (3) provides details on the agenda on how to access the meeting and give public comment, (4) provides an opportunity to comment pursuant to Government Code section 54954.3 and allows a reasonable amount of time during public comment for a person to register, login, and comment, and (5) monitors the call-in line and/or internet-based service line to ensure no disruption hinders access or ability to comment, if there is, take no action until public access is restored. The Library is not required to provide a location to attend in-person. The Library is complying with these requirements and taking all reasonable steps to ensure that any member of the public may attend, participate, and watch the Library's legislative bodies conduct their business.

Any person may access and comment during the meeting by doing the following:

PUBLIC ACCESS

All members of the public who wish to observe or participate in this Library Advisory Board Meeting can do so via Zoom using the Meeting ID #.

To access the meeting using this option, either one of the following may be utilized:

1. Via telephone: call 1 (669) 900 6833 and use the Meeting ID; or
2. Via internet: utilize the link <https://zoom.us/join> and use the Meeting ID (please input name and email address when requested)

Direct link to Zoom Meeting: <https://us06web.zoom.us/j/84585038371>

PUBLIC COMMENT

Public comment may be submitted in writing prior to the meeting or orally during the meeting.

- *Orally, Live* – Oral comments may be given via Zoom. You will be prompted when it is time for public comment, at which time those who are interested in making a public comment will be given the opportunity.
 - When the Chair of the Library Advisory Board calls for public comments for the agenda item you wish to comment on, please raise your hand and wait for the Chair to acknowledge you.
 - Please take all precautions, like muting your microphone, to minimize meeting interruption. Public comments are limited to three minutes apiece. Failure to comply with this and other instructions may result in removal from the meeting without the ability to rejoin.
- *Electronic Writing* – Written comments may be submitted via email to the branch manager. Contact information available in event details below. Written comments will be read aloud by the clerk and added to the record. Put the Agenda item Number, if known, in the subject line of the email. Email comments must be received at least 20 minutes prior to the start of the meeting.

FoHL held its Annual Membership Meeting via Zoom on 4/26/22. The meeting hit the quorum we needed to conduct business, but just barely. Over the past years, even pre-Covid when we held the meeting in the Forum Room with a lively agenda, guest speakers, snacks & wine, we noticed a diminishing attendance level. We have lost Board members and are trying to recruit them: we added one new person to the Board at our last meeting in May, but also lost three.

We held our first Big Book Sale post pandemic in the Forum Room, 19-21 May. We usually do four day sales, but were not sure what to expect in terms of volunteers, so just in case, we shaved off the fourth day. The volunteers came through. The buyers came through. We used professional movers to get our books and display pieces from our storage unit(s) to the Library because of the insurance requirements and liability issues we need to cover for the Library; this turned out to be a fantastic PLUS all around and we will continue using Redwood Movers. We brought in about \$5000.

We started to again accept donations of books to FoHL on 6/1/22. We now have guidelines for what we are looking for as well as a limit on the number of books that can be donated at a time. We worked this out with Jon and his staff. We have recruited more volunteers to sort the donations. The flow of books started off huge; wondering how it will pan out as the initial interest evens out. It is going well!

Demeter Fountain maintenance continues to be a challenge in these tough endemic times as Johnson Pools is struggling with supply issues and staffing problems. We were vandalized for the second time in recent history with a viscous substance being poured into the fountain- and right after Jay Tripathi had more or less completely cleaned and renovated the fountain- his ongoing donation to FoHL. (Any leads on a maintenance person are welcomed.)

FoHL underwrote the SCL Hburg Branch T-shirts for the FFA Parade as well as providing and delivering 50lbs of delicious, individually wrapped, two-packs of Starburst candies.

Tracy
FoHL Pres