

AGENDA
Rohnert Park Cotati LAB Meeting
February 15, 2022 @ 5:00pm
Protocol: Held Via Teleconference (Computer or Telephone)

The Library Commission adopted Resolution No. 2165 on February 7, 2022, finding a proclaimed state of emergency exists in the jurisdiction of the Library related to the COVID-19 virus pandemic, that conditions of that emergency pose a threat to meeting attendees' health and safety, and Health Officer of the County of Sonoma, Dr. Sundari R. Mase, MD MPH, recommended measures to promote social distancing such that Library legislative body meetings may be held via teleconference pursuant to Government Code section 54953(e) so long as the Library (1) posts notice and agendas as otherwise provided by the Brown Act and applicable law, (2) allows members of the public to access the meeting via call-in line or internet-based service line, (3) provides details on the agenda on how to access the meeting and give public comment, (4) provides an opportunity to comment pursuant to Government Code section 54954.3 and allows a reasonable amount of time during public comment for a person to register, login, and comment, and (5) monitors the call-in line and/or internet-based service line to ensure no disruption hinders access or ability to comment, if there is, take no action until public access is restored. The Library is not required to provide a location to attend in-person. The Library is complying with these requirements and taking all reasonable steps to ensure that any member of the public may attend, participate, and watch the Library's legislative bodies conduct their business.

Any person may access and comment during the meeting by doing the following:

Join Zoom Meeting

<https://us06web.zoom.us/j/88124660696>

Meeting ID: 881 2466 0696

One tap mobile

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Find your local number: <https://us06web.zoom.us/u/kcd3yqMt79>

1. CONVENING & INTRODUCTIONS

Chair Loreen Atallah started the meeting at 5:10pm following Barbara Mackenzie going over LAB meeting etiquette in approving minutes and bringing forth motions.

In attendance: Lab members: Faith Adam, Loreen Atallah, Catherine Crotty, Caryl Sherman, Simone Tan, Library Commissioner Rohnert Park: Barbara Mackenzie, Cotati City Liaison: John Moore, Rohnert Park Liaison: Susan Adams, Division Manager Sonoma County Library: Sarah Vantrease, Branch Manager Rohnert Park Cotati Regional Library: Barbara Maes

3. APPROVAL OF THE MINUTES OF THE PRIOR MEETING

3.1 APPROVAL FOR JANUARY (POSTPONED DECEMBER) MEETING MINUTES

With the correction of Barbara Mackenzie's name spelling, the minutes were approved.

4. REPORTS & UPDATES

4.1. LIBRARY COMMISSIONER'S REPORT

Reported by Barbara Mackenzie:

- The Library is in good financial shape. They are working on budget prep for the next year.
- The audit came through strong and they are at the beginning stages of looking at the new Roseland building.

4.2. LIBRARY DIRECTOR'S REPORT

Reported by Sarah Vantrease on behalf of Anne Hammond:

- Sarah addressed AB361- confirming that the Commission Resolution regarding teleconferencing encompass the Library Advisory Boards.
- The budget is going out for Commission approval; includes staffing, services, materials, and expanding to Sunday hours.
- They are filling key administrative positions: Adult Administrator and Division Manager for Public Services.
- Catherin Crotty asked Sarah about masking at the Library. Sarah reported that the Library is following State, County and OSHA guidelines regarding masks for the public, but that all staff are required to wear masks still. Barbara Mackenzie asked if it was an honor system and Sarah answered yes and that the Library's policy is similar to other places in the community.

4.3. BRANCH MANAGER'S REPORT

Reported by Barbara Maes:

- Programs: 1st Chapter Book Club, Read to a Dog, Virtual Book Discussions, in person at senior center
- Outreach: Monthly Bibliobus outreach to Charles St. in Cotati, 3 visits planned for March-April to school in Cotati with BiblioBus.
- New Things: Looking to start a Seed Library/Exchange. We are looking to local organizations to see if we can get a seed exchange at our Library, similar to Sebastopol and Petaluma, and looking at getting art in the Library shown in the Library again.

4.4. YOUTH MEMBER'S REPORT

Reported by Simone Tan:

- Not much to report. She would like to start up Blind Date with a book at schools with the Friends of the Library- could be a LAB project.
- Loreen is working with the Library system to lead workshops over the Summer, starting in April on College applications and essays.

4.5. FRIENDS OF THE ROHNERT PARK COTATI REGIONAL LIBRARY REPORT

Reported by Barbara Mackenzie:

- Would like to connect the Friends of the Library with Simone to do Blind Date with a Book at the schools.
- Friends Winter Booksale was cancelled, but they are looking to do another one in April.
- Friends are doing well and extending hours of the bookstore.

4.6. CITY COUNCIL LIAISONS' REPORTS

Reported by Susan Adams on behalf of Rohnert Park:

- Rohnert Park secured Project Homekey funds that they applied for. Will accommodate 50 beds for unhoused people in need.
- In talks about a buyer for the downtown area.
- Redistricting and new maps at the end of the month.

Reported by John Moore on behalf of Cotati:

- Mayor and Council meetings regarding SB 1332 requiring more compost out of landfill.
- Expanding hours of the S.A.F.E. program.

5. PUBLIC COMMENTS

No public comments.

6. ACTION ITEMS

6.1 BYLAW TERMS

Caryl Sherman proposed new term limits for the LAB- 2 years instead of 4 and they are renewable. It was approved with a yes vote with all members present.

6.2 BYLAW CLERK RESPONSIBILITIES

Barbara Maes proposed the Clerk responsibilities include minutes instead of the Vice Chair. It was approved with a yes vote from all members.

6.3 IN PERSON MEETINGS

No agreement yet on in person LAB meetings. We can assess at meetings in the future.

6.4 LAB ANNUAL GOALS

It was agreed upon by all members present to hold a Special Meeting for LAB annual goals on March 15, 2022 at 5pm.

7. DISCUSSION ITEMS

7.1 LAB CONTACTS OVERVIEW

Barbara discussed the Brown Act and how the LAB must communicate in the public forum regarding decisions, and not outside of the meeting.

7. ADVISORY BOARD INFORMATION ITEMS

- Barbara Maes was asked to prepare materials about previous LAB events for the Special Meeting.

8. ADJOURNMENT

Special meeting: Tuesday, March 15, 2022 at 5:00 p.m.

Next regular meeting: Tuesday, April 19, 2022 at 5:00 p.m.