

AGENDA
Rohnert Park Cotati LAB Meeting
April 19, 2022 @ 5:00pm
Protocol: Held Via Teleconference (Computer or Telephone)

The Library Commission adopted Resolution No. 2172 on April 4, 2022 finding a proclaimed state of emergency exists in the jurisdiction of the Library related to the COVID-19 virus pandemic, that conditions of that emergency pose a threat to meeting attendees' health and safety, and Health Officer of the County of Sonoma, Dr. Sundari R. Mase, MD MPH, recommended measures to promote social distancing such that Library legislative body meetings may be held via teleconference pursuant to Government Code section 54953(e) so long as the Library (1) posts notice and agendas as otherwise provided by the Brown Act and applicable law, (2) allows members of the public to access the meeting via call-in line or internet-based service line, (3) provides details on the agenda on how to access the meeting and give public comment, (4) provides an opportunity to comment pursuant to Government Code section 54954.3 and allows a reasonable amount of time during public comment for a person to register, login, and comment, and (5) monitors the call-in line and/or internet-based service line to ensure no disruption hinders access or ability to comment, if there is, take no action until public access is restored. The Library is not required to provide a location to attend in-person. The Library is complying with these requirements and taking all reasonable steps to ensure that any member of the public may attend, participate, and watch the Library's legislative bodies conduct their business.

Any person may access and comment during the meeting by doing the following:

Join Zoom Meeting

<https://us06web.zoom.us/j/88124660696>

Meeting ID: 881 2466 0696

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Meeting ID: 881 2466 0696

Find your local number: <https://us06web.zoom.us/j/88124660696>

1. CONVENING & INTRODUCTIONS

Meeting was called to order at 5:05pm.

In attendance: LAB Members: Caryl Sherman, Glenn Brassington, Simone Tan, Faith Adam, Loreen Atallah. Rohnert Park Council Liaison: Susan Adams. Rohnert Park Library Commissioner: Barbara Mackenzie. Sonoma County Library Division Manager, Public Services: Barbara Maes

2. APPROVAL OF THE MINUTES OF THE PRIOR MEETING

2. 1 APPROVAL FOR FEBRUARY MEETING & MARCH SPECIAL MEETING MINUTES

The February Meeting Minutes were moved for approval by Loreen Atallah and seconded by Caryl Sherman. The March Special Meeting Minutes were moved for approval by Loreen Atallah and seconded by Faith Adam.

3. REPORTS & UPDATES

3.1. LIBRARY DIRECTOR'S REPORT

Reported by Barbara Maes on behalf of Ann Hammond:

CA State Parks Passes: The Library now has CA state parks passes that are circulating at our SCL branches. Through a partnership with California State Parks and the California State Library, free State Parks vehicle passes are being made available for circulation at all branches of public libraries in California. This program will run until June 30, 2024. The goal is to support parks access equity, removing economic barriers to park visits, and to help Californians access beautiful parks, lakes, beaches, and monuments in the State Parks system for free.

COVID Protocols: The Library's COVID protocols were updated on March 23rd to follow in line with State, County and CAL OSHA guidelines starting April 3. Staff are no longer required to wear masks at work, patrons are all now "encouraged to wear masks" and staff are allowed to share food again at work.

Director's Report: Ann Hammond will be retiring on 07/11. Sonoma Valley Library is getting a book locker outside for holds 24/7. Guerneville's mini branch is open, with the branch set to reopen to the public mid-May. The Library Budget was submitted to the Commission with Sunday hours budgeted in.

3.2. BRANCH MANAGER'S REPORT

Reported by Barbara Maes on behalf of the Rohnert Park Cotati Branch:

The Seed Library is out and stocked at the Library, and the Library is going through some changes. The World Languages collection has been rehomed to be more prominent, the media has all been reorganized, and the Children's Holiday books have been put out in the Children's Room for year round use.

3.3. LIBRARY COMMISSIONER'S REPORT

Reported by Barbara Mackenzie:

The Library is in good shape financially. Slated for Sunday hours starting in September with 4 open hours on the Sundays. There is \$500 allotted in the LAB budget. There is a new MOU agreement in place for the next 3 years. Director Ann Hammond will be leaving in July. Barbara Mackenzie attended the Rohnert Park Townhall Meeting on Saturday; she took library swag, and promoted the Library and LAB.

3.4. YOUTH MEMBER'S REPORT

Reported by Simone Tan:

Graduation is on the mind of many teens right now. Looking to update the Teen Area of the Library with character (ie: little accents and plush toys).

Reported by Loreen:

Loreen did the Resume workshop in the beginning of April for teens and will do one in May as well.

3.5. FRIENDS OF THE ROHNERT PARK COTATI REGIONAL LIBRARY REPORT

Reported by Barbara Mackenzie:

The Friends Booksale will be in May and they need volunteer help. You can sign up in the Bookstore at the Library for cashier or stocking volunteer shifts.

3.6. CITY COUNCIL LIAISONS' REPORTS

Reported by Susan Adams:

A councilman tendered their resignation and the City of Rohnert Park put in an offer for the Old State Farm property.

4. PUBLIC COMMENTS

5. ACTION ITEMS

5.1 LAB EVENT: ROHNERT PARK FARMERS MARKET

Loreen brought up points from the Special Meeting regarding Farmer's Market outreach with Friends over the Summer. The Friends will be doing 1 booksale for every month of the Summer and the LAB will join with themed events (ie: crafts, decorations) and boards up for feedback from the public about the Library.

We will have a Special Meeting May 10, 2022 from 5-6pm to decide on themes for the for the Farmer's Market nights and if any purchases will be made with the LAB budget.

Barbara Maes reminded the group to take photos and think about presenting the Board after the outreach.

5.2 IN PERSON MEETINGS

We will continue to meet via Zoom.

6. DISCUSSION ITEMS

6.1 LAB GOALS: COMMUNITY OUTREACH

Loreen proposed to have a goal for the LAB and write a letter to the Commission. The goal will reach out to immigrant communities in the area to highlight the collections and programs that the Library provides.

7. ADVISORY BOARD INFORMATION ITEMS

8. ADJOURNMENT

Meeting was adjourned at 5:50pm.

Next Special meeting: Tuesday, May 10, 2022 at 5:00 p.m.

Next regular meeting: Tuesday, June 21, 2022 at 5:00 p.m.